

# UNIVERSITY OF MINNESOTA

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*Twin Cities Campus*

*Office For Business & Community  
Economic Development*

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Jennifer Smith  
Innovative Office Solutions  
151 East Cliff Road  
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September 22, 2011

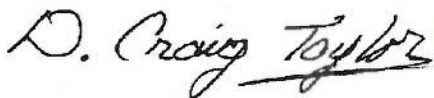
Dear Ms. Smith:

On behalf of the Office for Business & Community Economic Development (BCED) and the University of Minnesota, I would like to congratulate Innovative Office Solutions for being named the recipient of our 2011 Stellar Award for Small Business Supplier of the Year. This prestigious award will be presented this fall at our 2011 AIR (Awards Incentive & Recognition) luncheon. At that time, Innovative Office Solutions, along with other AIR honorees, will be recognized.

This award is designed to acknowledge your organization's leadership and commitment to supporting the work of the University of Minnesota's Office for Business & Community Economic Development and its mission to contribute to the economic growth and development of Minnesota's urban communities. The luncheon also provides us with an opportunity to publicly celebrate your organization as one of the University's premier service providers, whose dedication and commitment to excellence has been exceptional.

You and one member of your organization are invited to join us at the AIR luncheon, which is being held on October 11<sup>th</sup>, 2011, from 12:00 pm to 1:30 pm at the University of Minnesota in the Mississippi Room at Coffman Memorial Union (please note that additional lunch tickets can be purchased). Innovative Office Solutions will receive formal recognition at this time for their efforts, so please mark your calendar and join us. To RSVP, please contact Courtney McLean at 612-624-0530.

Sincerely,



D. Craig Taylor MPA  
Executive Director,  
Office for Business & Community Economic Development and the  
Business & Technology Center